



**Community
Committee**



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

**Meeting to be held in Woodsley Community
Centre, 64 Woodsley Rd, Woodhouse, Leeds LS3
1DU**

Wednesday, 25th January, 2023 at 6.00 pm

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people.

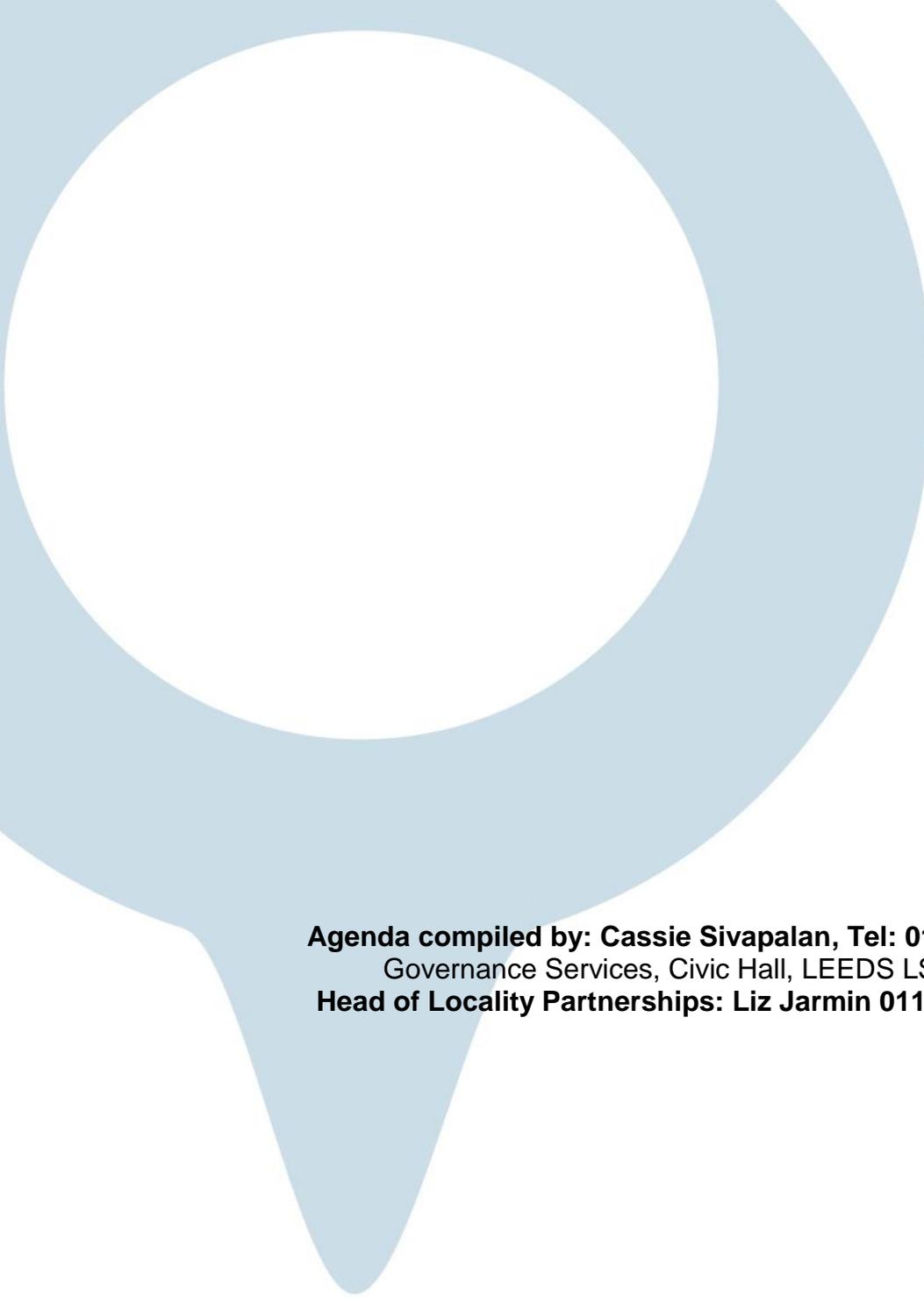
Councillors:

| | | |
|--------------|---|---------------------------|
| A Garthwaite | - | Headingley and Hyde Park; |
| J Pryor | - | Headingley and Hyde Park; |
| VACANCY | - | Headingley and Hyde Park |

| | | |
|-------------------|---|------------------------------|
| J Akhtar | - | Little London and Woodhouse; |
| K Brooks | - | Little London and Woodhouse; |
| A Marshall-Katung | - | Little London and Woodhouse; |

| | | |
|----------|---|-----------|
| E Flint | - | Weetwood; |
| C Howley | - | Weetwood; |
| I Wilson | - | Weetwood; |





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Head of Locality Partnerships: Liz Jarmin 01137 37 89035

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> | |

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| 3 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p> | |
| 4 | | | <p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p> | |
| 5 | | | <p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p> | |
| 6 | | | <p>MINUTES FROM 28TH SEPTEMBER 2022</p> <p>To confirm as a correct record, the minutes of the meeting held on 28th September 2022.</p> | 7 - 12 |
| 7 | | | <p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> | |
| 8 | | | <p>UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p> | 13 - 24 |

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| 9 | | | <p>FINANCE REPORT</p> <p>To receive the report of the Head of Locality Partnerships regarding the Finance Update for the Inner North West Community Committee, including budget positions for the Wellbeing Fund, Youth Activity Fund, Capital Budget, and the 2022/23 Community Infrastructure Levy Budget.</p> | 25 - 34 |
| 10 | | | <p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the time and date of the next meeting is the 29th March 2023 at 6.00pm.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. | |

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INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 28TH SEPTEMBER, 2022

PRESENT: Councillor J Akhtar in the Chair

Councillors K Brooks, A Garthwaite,
A Marshall-Katung, J Pryor and I Wilson

14 Election of Chair

Due to the absence of Councillor Walshaw, a nomination was sought to elect a Chair for the meeting. A nomination was made and seconded on behalf of Councillor J Akhtar.

RESOLVED – That Councillor J Akhtar be elected as Chair for the duration of the meeting.

15 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

16 Exempt Information - Possible Exclusion of Press and Public

There was no exempt information.

17 Late Items

There were no late items. Supplementary information was submitted for Agenda Item 10, Inner North West Community Committee Finance Report.

18 Declaration of Interests

There were no declarations made at the meeting.

19 Apologies for Absence

Councillors Howley, Flint and Walshaw sent their apologies ahead of the meeting.

20 Minutes - 6th July 2022

RESOLVED: That the minutes of the meeting held on the 6th July 2022 be confirmed as a correct record.

21 Open Forum

There were no representations made by the public during the Open Forum.

22 Highways - Annual Improvement Consultation

The report of the Executive Manager of Asset Management updated Members on the Annual Improvement Consultation for Highways.

The Community Committee were informed of the following points:

Draft minutes to be approved at the meeting
to be held on Wednesday, 14th December, 2022

- The consultation on next years' programme closed on 2nd September. Lists of the proposed works had been provided to Councillors and Parish Councils at the start of July requesting comments.
- Members were provided with an explanation of the Well-Managed Highway Infrastructure Code of Practice. 36 recommendations include: Lifecycle Plans, Inspections, Risk Management and Defect Repair.
- Explanation of how the Highway Infrastructure Asset Management Strategy aligns with the corporate vision and contributes to the vision for Leeds. It was noted that key factors of the strategy in Regional Context, Sustainability and Climate Emergency and Communication and Engagement.
- Funding allocations include City Region Sustainable Transport Settlements (CRSTS) and Leeds Capital.
- Members noted that the service is currently undertaking more preventative work which is surface dressing. It was noted that the life of a road is generally 10 years.
- The service is continually reviewing all streets, and these are added to a sheet with a colour code to show what stage of repair the road is in. All roads are inspected by an engineer and a scoring system is used and checked over a 3 year cycle. The service wish to get to the position that only 10% of roads are in poor condition.
- Each year all Members receive lists of roads requiring work and the priority given to them. Members are requested to make comments. Members were advised that all emails are noted and responded to.

RESOLVED – That the report and discussion be noted.

23 Age Friendly Leeds Strategy & Action Plan 2022-2025

The report of the Director of Public Health presented to the Inner North West Community Committee the refresh of the draft Age Friendly Strategy and Action Plan 2022-2025 to gain feedback. The report also requested support and promotion of the work of Age Friendly within the city.

The Community Committee were provided with the following points:

- Around 1 in 3 people are aged 50 and over. The number of Leeds residents aged 80 and over will increase by about 50% in the next 20 years.
- Age Friendly Leeds is one of the eight priorities in the Best Council Plan 2020-2025. The vision for Leeds is that it is a place where people age well, older people are valued, respected, appreciated and seen as assets.
- The draft Age Friendly Leeds Strategy 2022-25 has been reviewed and refreshed which has been informed by The State of Ageing in Leeds report. The process has been overseen by the Age Friendly Board chaired by Cllr Jenkins. The role of the Board is to provide strategic leadership and set the strategic direction for the Age Friendly Leeds work programme and ensure that the objectives are being met.

- Leeds is a member of the World Health Organisation Age Friendly Cities programme and has used and adapted the framework to identify and address barriers to the well-being and participation of older people.
- The strategy sets out six key priority areas: housing; public and civic spaces; travel and road safety; active, included and respected; healthy and independent ageing and employment and learning. Each of the priorities is headed by a domain lead. Domain leads have been identified and are working to implement the actions set out in the plan. The domain leads will feedback on a quarterly basis.
- The Leeds Older Peoples Forum (LOPF) gives practical ways for the local community to become involved to strengthen the age friendly approach and Councillors were invited to support and encourage people and businesses to get involved in:
 - The Age Friendly Ambassador Programme
 - Becoming a Dementia Friend
 - Age and Dementia Friendly Businesses
 - The Come in and Rest Scheme
 - Leeds Older People's Age Friendly Steering Group

The Committee discussed the following:

- The specific experiences of older people who are still in the workplace, and how their needs can be met. The Centre for Ageing Better is distributing to employers information on how they can support their older employees, with Leeds City Council being one employer who is integrating this advice into their own recruitment procedures. West Yorkshire Combined Authority is integrating age into their Fair Work Charter. One particular consideration was for older people who are not yet of pensionable age, but are out of work and struggling to re-enter the workplace, or access learning and training opportunities.
- A breakdown of the ambassador programme by ward will be provided.
- Older people and transport was discussed, and consultations can better connect with the older people who are most affected.
- The cost of living was a running theme through the discussion, especially relevant to energy bills and how 'Warm Spaces' can be connected with specifically supporting older people. A Council Cost of Living report is to be circulated soon by the Chief Officer of Community Hubs, Welfare and Business Support.

RESOLVED - The Committee noted the report's recommendations to consider the provision of local ageing friendly policies.

24 Inner North West Community Committee - Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund,

Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy budget for 2022/23.

Marcia Cunningham, Localities Officer presented the report.

The following was discussed:

Members discussed the applications for funding that had been submitted. With regard to the application from Jungle Kids, Members were supportive of the application but suggested that there was some discussion with the applicant regarding alternative funding for future projects.

The West Yorkshire Police Bumpy project had been agreed in principle, but a decision was also awaited regarding funding from the Outer North West Community Committee. It was proposed to defer this until the December meeting.

RESOLVED -

- (1) That details of the Wellbeing Budget position be noted.
- (3) That monitoring information of funded projects is noted.
- (4) That details of the Youth Activity Fund position be noted.
- (5) That details of the Small Grants & Skips budget be noted.
- (6) That details of the Capital Budget be noted.
- (7) That details of the Community Infrastructure Levy budget be noted.
- (8) That the following applications be approved:
 - Your Backyard, Activities for Older People £2,487
 - Headingley Lit Fest- Poetry in Primary Schools £2,800
 - Jungle Kids- October Half Term £1,000.
 - Vineyard Church Food Pantry £2,767
 - Springbank Primary School – Storytelling Chair £810.60
 - The Elders Group – Cardigan Community Centre £2,000.00
- (9) That the following application be deferred:
 - WYP Bumpy Project

25 Inner North West Community Committee - Update Report

The report of the Head of Locality Partnerships brought to Members' attention an update of the work which the Communities Team has been engaged in, based on the priorities identified by the Community Committee.

Issues detailed in the report included an update on Children & Families; Health and Wellbeing; Cleaner Neighbourhoods,; Housing and Employment & Skills.

RESOLVED - That the report be noted.

26 Date and Time of Next Meeting

The Committee noted that the date and time of the next meeting is 14th December at 6pm.

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Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham **Tel:** 07545604317

Date: 25th January 2023 **For Information**

Inner North West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme

Children and Families: Champion Cllr Pryor

3. The Youth Summit has been arranged for 12th January 2023 with a morning session at the Civic Hall and an afternoon session at the City Museum. The Children and Families Sub-Group will meet in December to finalise the detail.

Environmental Sub-Group : Champion Cllr Garthwaite

4. The Environment Sub-Group will be meeting on 17th January 2023. The group will discuss the evaluation of the Thornvilles project and consider next steps. The project manager has also produced a one page guide designed to support

community groups considering a graffiti project which will be extremely useful as a toolkit which can then be used anywhere across Leeds.

Health and Well-Being: Champion Cllr Walshaw

WINTER FRIENDS TRAINING AND INFORMATION-LOOKING OUT FOR OTHERS INITIATIVE.

Message from Michelle Budd-Offer for any Winter Wellbeing Events you may be holding.

In advance of the colder months to say that [Winter Friends](#) will be launching again this winter 22/23 and would love to attend some winter events. This year, more than ever, with the cost-of-living crisis means that so many people will be left isolated and vulnerable and Winter Friends would like to be there to help. If you know of any winter/health/wellbeing/community-related events or have any future in yourself, please do keep us in mind and drop us a little note. We can bring helpful resources and '[Okko](#)' the Owl mascot too. Thank you so much in advance (back to the last few weeks of summer - enjoy!)

Best wishes,

Michelle Budd

Community Engagement Manager

07739 635458

HEALTH INEQUALITIES FUND-CARING FOR COMMUNITY PROJECT-COMMUNITY 'CHECK-IN PROJECT'. (UPDATE).

Public Health working with North Central Local Care Partnerships have secured some health inequalities funding for Little London to run health checks at Little London Community Centre. This project will allow local residents especially those reluctant to visit GP surgeries to access free blood pressure checks as well as assistance for mental and emotional health issues and support in surviving the 'cost of living crisis'. Healthy living advice will be available after the blood pressure tests and signposting to relevant health services. The project's friendly and informal nature set in the community will hopefully encourage more local people to enjoy the benefits of this service and build resilience and self-sufficiency in financial as well as emotionally tough times as we emerge from the pandemic. The initiative has enjoyed some early success averaging ten community members visiting each week, this is very encouraging and we hope this continues throughout the rest of this year. The project is to be reviewed mid term in January 2023

The project is made up of three elements:

One: Free Health Check monitoring blood pressure and appropriate advice on what action to take.

Two: Advice and support on mental and emotional health issues and immediately offering residents if interested access to Barca Better Together Groups and a Practice Social Prescriber (or health coach where appropriate) if available or Linking Leeds Social Prescribers.

Three: Advice and support if experiencing fuel poverty and impact of rising cost of living financial aid links and practical support

Update – North West ONE Family Services Team – covering Burley, Quarry Mount and Little London – Mandy Quayle

The team remain extremely busy, family work is increasing with a current waiting list of 18 cases. The team each carry a caseload of 12 which means a total of 60 cases. The need is linked to Domestic Abuse, Children on CP, CIN Plans, Poverty, Mental Health of mother and also children with special educational needs. Service Delivery September to December:

- Stay and Play groups in Burley and Little London
- PEEP – A group for both parents and their children to come together in Quarry Mount
- HENRY (Health, Exercise and Nutrition for the really young)– Virtually
- Preparation /Birth and Beyond -In Burley
- Infant Massage - In Burley
- Family Learning for adults – Little London and Burley Park
- Stay Safe Programme - In Little London delivered by LDVS.
- Breast feeding group in Burley

New Stay and Play Group launched in Little London Primary School, from January 2023 some family learning, ESOL, and a stay safe group will be launched on this site. We have just moved into a lovely space in the lower school at Little London – so this is where we will deliver the new stay and Play group. This is likely to commence in Early October as we are in the process of setting it up.

Chatterbox Scheme – This project continues to grow, additional funding will be sought to support this and the Home Learning Packs. The plan is to purchase books in additional languages alongside resources that are specific for children with additional needs.

Committee members are welcome to attend any sessions to meet the staff and parents and children.

:

Cleaner Neighbourhoods Team Headingley & Hyde Park + Little London & Woodhouse Wards

Street Cleansing: The zonal approach has recently changed to follow 2 days after collection in order to account for any clean up required from missed or late refuse collections. The results so far are positive with cleaner streets for longer.

Leafing: The leafing approach for the west of Leeds is a big project with resources taken from each team. The leafing team works on a rota basis tackling a different ward each day. Extra resource will be brought in over Christmas when a lot of the student population return home with their cars in order to blitz as much as possible taking advantage of the increased access.

Enforcement: The team continue to receive a high number of service requests with priority given to risks to public health. The team is getting positive results as a result of the good working relationships the officers have with the local community.

Education: The team has recruited a new Street Warden who is working to educate residents on waste disposal and containment in addition to advising businesses on their waste disposal.

PSPO: Patrols have been rolled out in the Manors/Richmonds area with an improvement in compliance and cleanliness. The figures so far this year are:

First warnings: 195 on Headingleys & Estcourts, 124 on Manors & Richmonds = 319

Final warnings: 79 Headingleys & Estcourts, 42 Manors & Richmonds = 121

FPNs Properties: 22 Headingleys & Estcourts, 7 Manors & Richmonds= 29 of which 74 FPNs have been served already.

SAFER LEEDS- CCTV

CCTV Report – 16th September – 22nd November 2022

1.0 Introduction

The Leedswatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Inner North West area committee area, for 16th September – 22nd November 2022.

2.0 Cameras in the Inner North West area

62 cameras are the cameras where incidents have been captured in the Inner North West area committee within these quarters.

3.0 GDPR – Information Sharing

The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

3.0 Incidents captured by CCTV operators:

| Inner North West Camera incidents (6th September – 22nd November) | | | | | |
|--|-------------|------------|------------|-------------------------------------|----|
| | Sept | Oct | Nov | Total incidents per category | |
| Alarm Activation | | | 1 | Alarm Activation | 1 |
| Animals | | | | Animals | 0 |
| ASB | 6 | 9 | 2 | ASB | 17 |
| Cash In Transit | | 1 | | Cash In Transit | 1 |
| Demonstration | | 1 | | Demonstration | 1 |
| Enforcement | | | | Enforcement | 0 |
| Fire | | 1 | | Fire | 1 |
| Health & Safety | 1 | 3 | | Health & Safety | 4 |
| Police Operation | | 2 | 2 | Police Operation | 4 |

| | | | | | |
|--------------------------|----|----|----|--------------------------|------------|
| Public Order | 1 | 10 | 6 | Public Order | 17 |
| Road Traffic | 1 | 4 | 1 | Road Traffic | 6 |
| Sexual Offences | | | | Sexual Offences | 0 |
| Suspicious Events | | | 1 | Suspicious Events | 1 |
| Theft | 3 | 3 | | Theft | 6 |
| Travellers | | | | Travellers | 0 |
| Weather | | | | Weather | 0 |
| Metro | | | | Metro | 0 |
| Total Per Month | 13 | 33 | 13 | Total sum of incidents | 259 |

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Inner North West Area.

Following the recent announcement of the new Full Fibre Network provider being awarded to BT work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the Ward.

5.0 Requests for new Cameras

The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

A dedicated CCTV compliance team has been established within Leeds City Council.

The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

Housing Leeds

Income Performance

The Little London & Weetwood Area staff are working hard in assisting residents with any welfare benefits claims and carrying out financial assessments where required. A new campaign ‘We are here to help’ has been launched in order to better support tenants who are having difficulty paying their rent and managing their bills due to the cost of living crisis.

2022/23 Annual Tenancy Check In Programme

Annual Tenancy Check-In programme has been re-launched and visits are being carried out to the most vulnerable tenants alongside completion of visits to a third of tenants overall which is in line with the plan to visit all tenants over 3 years.

Little London Update

Estate Walkabouts:

All estate walkabouts will have been completed by the end of November. Attendance by local residents has remained low. Virtual walkabouts for those unable to get out will be facilitated by the Tenant Engagement Team.

YOUR VOICE LEEDS-YOUR PLACE Environmental Reviews

Your Place Environmental Reviews provide a way to engage with tenants and residents in order for them to inform the team about the environmental issues which matter to them. An estate walkabout without a set time and place Housing Officers have documented all estate inspections in their area and feedback will be provided to residents and ward members as required.

High Rise Block Inspection:

Block sweeps are carried out on a weekly basis, in order to improve the block especially communal areas and keep them clean and free of waste. The team is looking for block champions, any interested residents are asked to contact housing involement@leeds.gov.uk

Fire Safety:

Stage 1 fire safety reports are received daily from cleaning contractors and recommendations are actioned. Stage 2 fire checks are carried out monthly, all findings reported and necessary repairs are raised. Low rise block inspections are also carried out on a quarterly basis.

Anti-Social Behaviour

Local teams have seen a reduction in reported ASB. All residents are encouraged to report all anti-social behaviour by calling 0113 222 4402 in office hours and 0113 376 0337 outside.

Good News Stories:

Little London

The following environmental improvement projects have been agreed through partnership with the Neighbourhood Service Officer.

Blenheim View- Post and rail fence has now been installed which will keep the green area safe for residents.

Cambridge Road-2 refuse bins have been installed along the main road to reduce litter in the area, this will be maintained by the Cleaner Neighbourhoods Team.

Planning permission in progress to install a storage container on green area on Cambridge Road to facilitate the Little London & Woodhouse Football Club.

Fencing at Livinia Grove approved and awaiting installation by Parks and Countryside. The fencing is to deter dangerous driving damaging green area and provide a safe space for residents.

The bid for Rosebank repairs was approved at the last HAP meeting. This will support Rosebank Millennium Trust to maintain the area alongside residents and Rosebank Primary School

Weetwood:

A small carpark extension has been approved at Beevers Court High Rise Block in order to alleviate some of the parking pressures.

A new Housing Officer has been appointed to look after the Tinshill area

Iveson Flats have been painted externally along with the handrails

RE-flooring works have been carried out at Bedford Mount Flats to improve the communal environment

Several Community Payback referrals have been made to improve the Tinshills area by clearing footpath edging making it easier to navigate.

Housing Advisory Panel

INW HAP has recently funded 4 environmental bids, this includes a bid for 2 litter bins on Cambridge Road to help keep the area clean and support the Little London and Woodhouse Football Club in keeping their football pitch clean.

A post and rail fence on Livinia Grove has been approved, a local resident advised cars drive over the grass verge into the estate. This fence will restrict access allowing the residents on the estate to enjoy their outdoor space.

A local resident at Beevers Court discussed issues with the ground maintenance work at the high rise block, a tarmac path will ensure access is available for maintenance crews but not restrict the limited parking space available to tenants.

Several residents raised mobility concerns about using the existing bin store located at the top of the estate at Ireland Crescent, a proposal for 3 bin stores has been approved to allow residents to be closer to a bin store, removing the wood panelling of the existing bin store to bow top fencing removes the fire risk, 3 bin stores also increases the bin capacity ensuring all residents can safely dispose of rubbish.

On 26th November the Ireland Wood community association hosted a fun day at St Pauls church which was funded by INW HAP and INW CC, this was well attended and enjoyed by all. We had inflatables, local business owners and Santa!

Your Back Yard is working in the INW area to promote health and wellbeing, sessions are now being held in person and online.

A bid to support Rosebank Millennium Green Trust was approved to support maintenance of the Rosebank, this work will be completed with the support of Hyde Park Source and local volunteers. The Rosebank Millennium Green is used by local residents, visitors and Rosebank Primary School.

Amena Khaliq
Tenant Engagement Officer
0113 535 1829

No update

Connecting Leeds

A660 consultation event

Starts Mon 30th Jan 2023 and closes Sunday 5th March.

A public consultation launches at the end of this month and will include proposed improvements to the A660, between the Shaw Lane junction in Headingley, and the St Mark's Lane junction in Woodhouse. We are looking to make the route safer for all road users as it has a history with a high number of collisions.

The plans include:

- widening footways
- creating safer cycle lanes
- prioritising buses
- making junctions safer

There will be four drop-in events for the public to come along and find out more about the proposals and ask any questions. For details about where and when these are and to leave feedback please visit <https://a660.commonplace.is> (Please note this link won't be live until the 30th January)

Social Media

4. The Inner North West Community Committee Facebook Page now has 915 followers (21/11/22) an increase of 2 from September

Project Update-

**Women's Group Meeting at Burley Lodge Centre
International Girls Day Celebration 28th October**

The womens group celebrated International Girls Day with a play about Malala, music dancing and food. The drama, dancing and food were all excellent and the girls were presented with gifts at the end of the event. The group meets every Monday morning at Burley Lodge Centre and provides much needed support, and a safe space for local women.



Project Update – Sanskar Group for Women Diwali Celebration

The Sanskar Group continues to meet on a weekly basis at The Cardigan Community Centre. This group provides a safe space with activities and support for a group of largely older ladies. The group celebrated Diwali on November 2nd with prayers and shared food.



Consultation and Engagement

5. The Community Committee has, where applicable, been consulted on information

Equality and Diversity/Cohesion and Integration

6. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

7. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

8. 76Vision for Leeds 2011 – 30
9. Best City Plan
10. Health and Wellbeing City Priorities Plan
11. Children and Young People's Plan
12. Safer and Stronger Communities Plan
13. Leeds Inclusive Growth Strategy

Resources and Value for Money

14. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

15. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

65. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

16. The report provides up to date information on key areas of work for the Community Committee.

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Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham

Tel: 07545604317

Date: 25th January 2023

For Decision

Inner North West Community Committee – Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23 .

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
13. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2022/23

The total revenue budget approved by Executive Board for 2022/23 was **£94,030** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of

£43,040.45 which includes underspends from projects completed in 2021/22. The total revenue funding available to the Community Committee for 2022/23 is therefore **£102,087.42**

15. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
16. The Community Committee is asked to note that there is currently a remaining balance of **£3,566.41**. A full breakdown of the projects is listed in Table 1.

Table 1: Wellbeing Revenue 2022/23

| | |
|---|--------------------|
| | £ |
| INCOME:2022/23 | £94,030 |
| Balance brought forward from previous year | £43,040.45 |
| TOTAL AVAILABLE: 2022/23 | £102,087.42 |

| | |
|--|-------------------|
| | £ |
| Ward Projects | |
| Small Grants and Skips | £5,000 |
| Community Engagement | £1,200 |
| YAF Summit | £1,200 |
| Christmas Lights | £12,500 |
| Community Heroes Event | £2,000 |
| ASB Dedicated Resource | £7,257.67 |
| Pedal Cycle Security | £5,840 |
| Meanwood Valley Partnership Christmas Lights | £1,500 |
| Engagement in Green Spaces | £4,500 |
| Hyde Park Unity Day | £5,000 |
| Woodhouse Moor Tennis | £1,480 |
| Little London Family Funday | £2,500 |
| Jungle kids Easter | £1,000 |
| Jungle Kids May | £1,000 |
| Money Buddies | £26,376 |
| Woodsley Ladies Group | £11,000 |
| Jungle Kids Summer Holidays | £1,000 |
| Hyde Park FC | £3,000 |
| Ireland Wood Childrens Centre Summer Trip | £600 |
| West Yorkshire Police Otley Run Freshers Week Campaign | £3,000 |
| Your Backyard Activities for Older People | £2,487 |
| The Elders Connect Project | £2,000 |
| Totals | £93,840.67 |
| Balance remaining (Total) | £ 3,566.41 |

Covid Funding 21/22 £15,000 pot agreed £5,000 per ward

| Little London & Woodhouse | Headingley & Hyde Park | Weetwood |
|---|--|--|
| £500 Love in a Box | | |
| £500 Woodsley Food Support | £500 Woodsley Food Support | £2,880 Asda Vouchers |
| £424.08 Little London Christmas Event | £1,000 Love in a Box | £250 Childrens Centre for Goody Bags for Ukrainian Children in LS16 |
| £65.57 Single Parent Event | £1,000 Hyde Park FC | |
| £119.50 Aprons for Little London Food Pantry | £1,000 Caring Together | |
| £500 Rosebank Primary School | £1,000 OWLS | |
| | £500 Woodhouse Community Centre | |
| Balance: £ 2,825.57 | Balance: £0.00 | Balance: £1,870 |

New Applications:

LCC SEND Activity Day £1,000 per Community Committee with SEND School

This project will fund a SEND Activity Day for pupils from all SEND Schools across Leeds, (INW CC Lighthouse School) organised by the Voice Influence & Change Team

A one-day event hosted during the school day (10am till 2pm) at John Charles Centre for Sport (in the Bowls centre).

The event will feature a range of activities / sports that students are able to try in a safe environment.

Potential Activities:

- Breeze activities
- Disability Bikes (JCCS)
- Bowls (JCCS)
- Active Leeds / Disability Sports
- West Leeds Activity Centre
- Herd Farm
- Short Break Providers

LCC NorthWest ONE Family Services Team :

Home Learning Project - £1,000

This is an extension to the Home Learning Project originally funded in 2021- to build up 16 new packs to loan out to families who have children with additional needs and also the creation of 8 additional packs aimed towards babies and children under 1. SEND in the under fives in the team's reach area has increased significantly with over 24% of under fives being identified as having additional needs.

Chatterbox Language Packs- £1,000

This is an extension to the original project funded in 2021, the grant will be used to enhance the provision available to children with additional needs. These needs are linked to autism, significant development delay and speech and language delay. The resources required are: Sensory resources, light up and musical resources to stimulate senses and sensory books which are specialist resources for children to explore using touch, feels, and smells.

Delegated Decisions (DDN)

None

Monitoring Information

17. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

18. Monitoring information will be provided for the next committee meeting.

Youth Activities Fund Position 2022/23

19. The total available for spend in Inner North West Community Committee in 2022/23 including carry forward from previous year, was **£26,519.23**

20. The Community Committee is asked to note that so far, a total of **£18,750** has been allocated to projects, as listed in **Table 2**.

21. The Community Committee is asked to note that there is a balance of **£1,270.72** in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2022/23

| Income | £ |
|---|-------------------|
| Carried forward from previous year 2021/22 | £1,729.23 |
| New YAF budget allocation for 2022/23 | £24,790 |
| Schemes approved in previous year to be delivered this year 2020/21 | £739.51 |
| Total available budget for this year 2022/23 | £25,779.72 |

| Projects 2022 | Amount Approved |
|---|--------------------|
| Art Camp for full year | £10,890 |
| Weetwood Youth Project | £4,060 |
| Leeds West Activity Centre School Outreach | £3,015 |
| Luttrell Childrens Programme | £1,000 |
| Jungle Kids Summer Holidays | £1,000 |
| Headingley Lit Fest Poetry in Primary Schools | £2,800 |
| Jungle Kids October Half Term | £1,000 |
| | |
| Total spend against projects | £20,709 |
| Balance remaining | £ 1, 270.72 |

West Yorkshire Police BUMPY (Weetwood Ward) (£6,200)

This project is for the Weetwood Ward and is aimed at the nuisance of young people on off-road bikes in the Ireland Wood/Holt Park areas. The delivery timescale for this project

would be Spring 2023 and an In- principle decision is sought. This project has been taken to ONW CC for possible match funding as this project covers both area committee areas.

Small Grants Budget & Skips 2022/23

22. At the last Community Committee on 30 March 2022 ward members approved a budget of **£5,000**. There is currently a remaining balance of **£488.64** detailed in **Table 3**.

Table 3: Small Grants & Skips 2022/23

| Project | Organisation/Dept | Ward (s) | Amount Approved |
|--|------------------------------|---|------------------|
| Jubilee Event Lovell Park View | LPVCA | Little London & Woodhouse | £500 |
| Jubilee Event Seventh Day Adventist Church | SDAC | Little London & Woodhouse | £500 |
| Jubilee Event | Hamara/Woodsley Womens Group | Little London & Woodhouse | £480 |
| PHAB | PHAB | All Wards | £397.37 |
| Irish Arts | Irish Arts | All Wards | £500 |
| Clay Modelling Workshop at Hyde Park Unity Day | HPUD | Little London & Woodhouse, Headingley & Hyde Park | £300 |
| Hyde Park Unity Day Pantomine | HPUD | Headingley & Hyde Park | £500 |
| Wellbeing Village Event | Wellbeing village | Little London & Woodhouse | £295 |
| Ireland Wood Family Funday | INWCC | Weetwood | £450 |
| Skip x2 Iveson Gardens& Iveson Drive | LCC Housing | Weetwood | £265.19 |
| Skip x 2 Iveson Rise & Iveson Drive | LCC Housing | Weetwood | £328.80 |
| | | | |
| | | Totals | £3,922.37 |
| | | Small Grant & Skips Balance | £488.64 |

New Application:

Youth Association: £400 to pay for Hoodies and Banners

The project working with 40 young people from Leeds City Academy and living in Woodhouse will be an awareness raising campaign led by young people on issues they have identified as being relevant to them.

After consulting with a group of 40 young people the issues they identified included

1. Knife crime
2. Gang violence
3. Mental health
4. Social media
5. Toxic relationships

Capital Budget 2022/23

The Inner North West has a capital budget of **£18,655.43** available to spend, as a result of capital injections. Members are asked to note the capital allocation in **Table 4**.

TABLE 4: Capital 2022/23

| | £ |
|--|-------------------|
| Capital Injection May 2021 | £10,700 |
| Starting total | £25,998.32 |
| Capital Injection October 2021 | £2,900 |
| Stepping up to Melville Place | £4,344 |
| All Hallow Church | £7,000 |
| Raynel Garth Lighting Project | £3,887.04 |
| Lovell Park View Fencing | £1,700 |
| Capital Injection May 2022 | £5,500 |
| Vineyard Church Food Pantry | £2,767 |
| Springbank Primary School Storytelling Chair | £810.60 |
| Capital Injection October 2022 | £2,900 |
| Balance remaining | £16,278.43 |

New Application for Capital Funding

Woodhouse Community Centre £3,575.40 to fund Roof Repairs

The leaking roof at the centre which is used for multiple community activities has put one room out of use which has left the centre without a private space for 121 support. The loss of the room is impacting upon the ability to deliver community projects. A number of quotes have been obtained for the work, £3,575.40 is the best value for money.

Little London & Woodhouse Football Club £900 to help fund a storage container

This football club is located at the football pitch located at Cambridge Road field, this football club is for children aged 5 - 16. The club runs Tuesday and Thursday 5 -7pm and Saturday 11am - 1pm. We have up to 100 children attending every week with number increasing weekly. It is located in a highly populated low income area, many children come from a deprived background. There are children from different ethnic backgrounds with many not speaking English as a first language. The storage container would enable the club to store equipment safely on site.

Community Infrastructure Levy (CIL) Budget 2022/23

23. The Community Committee is asked to note that an injection of £105,024.74 has been made in 2022 with a total made available to the committee for 2022/23 of £ 228,280.44 There is currently a remaining balance of **£125,826.44** detailed in **Table 5**.

TABLE 5: CIL 2022/23

| | £ |
|---|--------------------|
| Budget starting position 2022/23 | £228,280.44 |
| All Hallows Church | £36,000 |
| Thornvilles Graffiti Project (INW Commissioned) | £16,528 |
| St Chad's Broomfield Cricket Club | £10,000 |
| CCTV Maintenance costs for 20/21 & 21/22 | £8,000 |
| OWLs Outdoor Area | £5,075 |
| Merrion Gardens Play Equipment | £22,851 |
| Ash Road Residents Association Graffiti Mural Project | £3,000 |
| Thornville's graffiti remedial work | £1,000 |
| Injection October 2022 | £105,024.74 |
| Balance remaining | £125,826.44 |

Corporate Considerations

Consultation and Engagement

24. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

25. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

26. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

27. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

28. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

29. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

30. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

31. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 27)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)